**UMT/PEND/J24 (Pin. 3/2019)**

|  |  |
| --- | --- |
| C:\Users\UMT_2\AppData\Local\Temp\Rar$DI65.376\logo korporat-01.png | **UNIVERSITI MALAYSIA TERENGGANU**  **PEJABAT PENDAFTAR**  Aras 1, Bangunan Canselori dan Pentadbiran  21030 Kuala Nerus, Terengganu Darul Iman  Tel. : 09-668 4342/4824/4906 Faks : 09-669 6441 |

**PENGESAHAN LAPOR DIRI MULA BERTUGAS**

Saya dengan ini mengesahkan bahawa pegawai ini telah melaporkan diri untuk bertugas di jabatan ini seperti berikut :-

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | Lantikan Baharu / Kenaikan Pangkat | | |  |  | Tamat Cuti Belajar | | | | | | |
|  |  |  | | | | | (Sila nyatakan Keputusan Pengajian) | | | | | | |
|  |  | Tamat Cuti Dalam Perkhidmatan | | | | | |  | Lulus |  | Sedang Menunggu Keputusan | | |
|  |  |  | | | | | | | | | | | |
|  |  | Lain-lain (Nyatakan) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |  | Gagal |  | Belum selesai Pengajian | | |
|  |  |  | | | | | | | | | | | |
|  |  |  | | | | | | | | | | | |
| Nama Pegawai | | | : |  | | | | | | | | | |
|  | | |  |  | | | | | | | | | |
| No. Kad Pengenalan / Pasport | | | : |  | | | | | | | | | |
|  | | |  |  | | | | | | | | | |
| Jawatan | | | : |  | | | | | | | | Gred : |  |
|  | | |  |  | | | | | | | | | |
| Jabatan | | | : |  | | | | | | | | | |
|  | | |  |  | | | | | | | | | |
| Tarikh Lapor Diri | | | : |  | | | | | | | | | |

Saya yang menjalankan tugas,

……………………………................…. ........................................

**(Ketua Pusat Tanggungjawab) (Tandatangan Pegawai)**

# Tandatangan dan Cap Rasmi

Tarikh : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tarikh : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_